

**Twenty First Meeting
Board of Governors
National Institute of Technology, Uttarakhand**

Date : 29th March, 2019
Time : 11:30 AM
Venue : NIT Transit House, New Delhi

AGENDA

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Registrar

BoG 21.01: To confirm the Minutes of the 20th Meeting of Board of Governors.

Minutes of the 20th meeting of Board of Governors, duly approved by the Chairman, are attached at **Annexure BoG 21.01**.

The Board is requested to confirm the same.

BoG 21.02: Action Taken Report.

The Action Taken Report is as below:

Agenda Item No.	Agenda Item	Action Taken
BoG 20.01	To confirm the Minutes of the 18 th & 19 th Meeting of Board of Governors	Noted
BoG 20.02	Action Taken Report	Noted & Implemented
BoG 20.03	Confirmation of Group-B and Group-C employees	Noted & Implemented
BoG 20.04	Grant of consequential benefits to Mr. Manoj Kumar, Junior Assistant	Noted for Implementation
BoG 20.05	Re-constitution and change of nomenclature of Women Cell	Implemented
BoG 20.06	Re-constitution of Special Cell	Implemented
BoG 20.07	Re-constitution of Grievance Cell	Implemented
BoG 20.08	Approval for authorized signatories of Pr.AO, PAO, DDO and CDDO	Noted & Implemented
BoG 20.09	Protection of Pay and Seniority of Dr. Vikas Pratap Singh (Employee Code: 189/118146), Assistant Professor (Grade-I), Department of Civil Engineering	Noted for Implementation
BoG 20.10	Approval of the draft Annual Report for the financial year 2017-18	Implemented
BoG 20.11	Entitlement of Travelling Allowance, Daily Allowance and Sitting Fees to the Members of the Authorities of the Institute for attending the meetings of the Authorities and their Committees	Noted for Implementation
BoG 20.12	Action on CBI self-contained note No.PE007214A0006 dated 24/09/2015 against Mr. Kumar Gaurav	Noted
BoG 20.13	Extension of contract of service of Mr. Maheep Singh and Mr. Mahiraj Singh Rawat	Implemented
BoG 20.14	Ratification of notes approved by the Chairman	Noted
BoG 20.15	To note and approve the minutes of 15 th Finance Committee	Noted
BoG 20.16	To note and approve the minutes of 12 th , 13 th , 14 th and 15 th Senate	Noted
BoG 20.17	Item for information	Noted

The Board is requested to note the same.

BoG 21.03: Extension of Contract of Faculty members.

The following 06 faculty members of our institute were appointed as Assistant Professor, on contract for a contract period of 3 years as per the details given against each, under 4-Tier Flexible Faculty Structure:

S. No.	Name	Designation	Department	Date of joining	Completion of contract	Contract Duration
1	Dr. Pankaj Kumar Pal	Asstt. Prof. (Gr-II)	Electronics Engg.	16-May-16	15-May-19	3 years
2	Dr. Anshul Sharma	Asstt. Prof. (Gr-II)	Mechanical Engg.	06-Jun-16	05-Jun-19	3 years
3	Dr. Niraj Kumar Mishra	Asstt. Prof. (Gr-II)		02-Jun-16	01-Jun-19	3 years
4	Dr. Yogesh Kumar Prajapati	Asstt. Prof. (Gr-II)		16-Jun-16	15-Jun-19	3 years
5	Dr. Nitin Kumar	Asstt. Prof. (Gr-II)	Computer Science & Engg.	18-May-16	17-May-19	3 years
6	Dr. Abhimanyu Kumar	Asstt. Prof. (Gr-II)		17-Jun-16	16-Jun-19	3 years

The Recruitment Rules of 4-Tier Flexible Faculty Structure, File Ref F. NO. 33-9/2011-TS.III dated 15 January 2014, in Annexure III, Para 4 stipulates Contract period not exceeding 5 years for the faculty appointed on contract basis.

There is already an precedent wherein Board of Governors vide agenda item BoG 13.07 dated 27/06/2017 regarding renewal of contract of Dr. Anupam Yadav, Assistant Professor of Mathematics, Department of Sciences and Humanities, resolves that *“suitable Performance Review Committee(PRC) be constituted to review the performance of Dr. Anupam Yadav. Based on the satisfactory report by the Performance Review Committee and the Chairman, Board of Governors may extend the contract period of Dr. Anupam Yadav by two more years(e. 3+2) on same terms and conditions, and the same be brought in the next Board meeting for ratification”*.

Similarly, in the case of above 06 faculty members suitable Performance Review Committee (PRC), with external members from IITs/NITs, may be constituted and conducted under the aegis of Dean (FW), in close consultation with the Hon'ble Director, to review their performance. Based on the satisfactory report by the Performance Review Committee, the Hon'ble may extend the contract period by two more years (i.e. 3+2) on same terms and conditions, subject to the approval by the Board of Governors.

As regards following 13 faculty members, they were appointed as Assistant Professor on contract for a contract period of 5 years as per the details given against each, under 4-Tier Flexible Faculty Structure:

S. No.	Name	Designation	Department	Date of joining	Completion of contract	Remarks
1	Mr. Tushar Goel	Asstt. Prof. (Gr-II)	Electronics Engg.	28-Jul-14	27-Jul-19	5 years
2	Dr. Saumendra Sarangi	Asstt. Prof. (Gr-II)	Electrical Engg.	15-Sep-14	14-Sep-19	5 years
3	Mr. V.G. Durgarao Rayudu	Asstt. Prof. (Gr-II)		11-Jul-14	10-Jul-19	5 years
4	Mr. Suryanarayana Gangolu	Asstt. Prof. (Gr-II)		15-Jul-14	14-Jul-19	5 years
5	Mr. Tripurari Nath Gupta	Asstt. Prof. (Gr-II)		30-Jul-14	29-Jul-19	5 years
6	Mr. Dungali Sreehari	Asstt. Prof. (Gr-II)		Mechanical Engg.	15-Jul-14	14-Jul-19
7	Mr. Krishan Kumar	Asstt. Prof. (Gr-II)	Computer Science & Engg.	10-Jul-14	09-Jul-19	5 years
8	Mr. Parveen Kumar	Asstt. Prof. (Gr-II)		02-Jul-14	01-Jul-19	5 years
9	Dr. Deshmukh Maroti B.	Asstt. Prof. (Gr-II)		31-Jul-14	30-Jul-19	5 years
10	Mr. Surendra Singh	Asstt. Prof. (Gr-II)		30-Jul-14	29-Jul-19	5 years
11	Mr. Shashi Narayan	Asstt. Prof. (Gr-II)	Civil Engg.	01-Jul-14	30-Jun-19	5 years
12	Mr. Laiju A.R.	Asstt. Prof. (Gr-II)		14-Jul-14	13-Jul-19	5 years

There is already an precedent wherein Board of Governors, as a special case, vide BoG agenda item BoG 16.03 dated 06/03/2018, granted maximum 06 months of extension of service contract to Mr. Vineet P. Chandran for acquiring Ph.D. degree.

Further, Board of Governors granted extension for maximum period of 6 months to 07 more Assistant Professors for acquiring of Ph.D. degree vide BoG agenda item BoG 17.04 dated 08/05/2018.

Then another six months extension was granted to Mr. Mahiraj Singh Rawat and Mr. Maheep Singh vide agenda item BoG 20.14 (S.No.14 & 15) dated 18/01/2019.

Similarly, in the case of 13 faculty members listed at TABLE B, their applications may be considered by the Board of Governors for grant of maximum 06 months of extension of service contract from the date of expiry of their respective contracts.

The Board is requested to consider the proposal and give the directions.

BoG 21.04: To adopt Recommendations of Oversight Committee for removal of the anomalies of non-teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs.

Recommendations of Oversight Committee for removal of the anomalies of non-teaching staff and revised Recruitment Rules (RRs) for Non-Teaching in the NITs have been received from the MHRD vide letter No.F.35-5/2018-TS.III dated 20.02.2019 with instructions to adhere the rules strictly after adoption by the Board of Governors. Letter attached as **Annexure BoG 21.02.**

The Board is requested to approve the same.

BoG 21.05: Approval of Over and above seats of Full time/part time Ph.D. scholar under TEQIP-III project.

It is proposed to consider the full time and part time TEQIP sponsored Ph.D. scholars as over and above seats. So, Supervisor who has TEQIP funded scholars will be relaxed from maximum condition of MHRD for taking scholars under any supervisor.

The Board is requested to consider the proposal and give the directions.

BoG 21.06: Conversion of post of Medical Officer and Assistant Librarian (GP: Rs.5400/-) into Assistant Registrar (GP: Rs.5400/-).

Institute has been sanctioned 08 posts of Officers namely Registrar, Deputy Registrar, Executive Engineer, Medical Officer, Assistant Librarian, Student Activity & Sports Officer and Assistant Registrar (Two).

Institute administration has many full flagged sections namely, Establishment, Accounts, Internal Audit, Stores & Procurement, Academic, Hostel, Training & Placement, Director Office, Registrar Office etc. that too divided into two Campuses namely NITUK-Parent Campus, Srinagar and NITUK-Satellite Campus, Jaipur.

These Administrative sections are presently being managed by One Assistant

Registrar and Five Superintendents only, however, the scope and work load of each section is very wide and critical and thus needing Assistant Registrar level Officers to discharge the respective duties.

Institute is having the vacant positions of Deputy Registrar, Executive Engineer, Medical Officer and Assistant Librarian and Institute has made the all-out efforts to fill up these vacancies in the past.

There is inevitable requirement of 02 more Assistant Registrar to handle the additional load of the administrative sections of the Institute speedily and efficiently.

It is, therefore, proposed to convert the post of Medical Officer and Assistant Librarian into Assistant Registrar. Such conversion will not exceed the total number of sanctioned non-teaching posts, within the same Grade Pay, and will have no additional financial implications.

The Board is requested to approve the above proposal and vacancy shall be advertised accordingly in upcoming non-teaching recruitment drive.

BoG 21.07: Conversion of post of Technical Assistant (GP: Rs.4200/-) into Superintendent (GP: Rs.4200/-).

The sanctioning scale of Higher Technical Staff is 30% of total sanctioned faculty strength whereas the sanctioning scale of Higher Ministerial Staff is 8% of total sanctioned faculty strength. Therefore, 27 post of Higher Technical Staff (GP ₹4200/-) are sanctioned to the Institute and only 7 posts of Higher Ministerial Staff (GP ₹4200/-) are sanctioned.

Institute administration has many full flagged sections namely, Establishment, Accounts, Internal Audit, Stores & Procurement, Academic, Hostel, Training & Placement, Director Office, Registrar Office etc. These Administrative sections are presently being managed by One Assistant Registrar and Five Superintendents only, however, the scope and work load of each section is very wide and critical and thus needing Superintendent level employees to discharge the respective duties.

There is inevitable requirement of 04 more Superintendents to handle the additional load of the administrative sections of the Institute speedily and efficiently.

It is, therefore, proposed to convert 04 out of 27 posts of Higher Technical Staff (Technical Assistant post) into Higher Ministerial Staff (Superintendent posts). Such conversion will not exceed the total number of sanctioned non-teaching posts, within the same Grade Pay, and will have no additional financial implications.

The Board is requested to approve the above proposal and vacancy shall be advertised accordingly in upcoming non-teaching recruitment drive.

BoG 21.08: Approval of the recommendation of Department Promotion Committee (DPC) i.r.o. Dr. Kuldeep Singh, Student Activity & Sports Officer.

A Department Promotion Committee (DPC) was constituted for Dr. Kuldeep Singh, Student Activity & Sports Officer on 15/02/2019 and the recommendation of DPC is enclosed as **Annexure BoG 21.03**.

The Board is requested to approve the recommendations of the DPC for implementation.

BoG 21.09: Approval of Minutes of the 3rd Special Cell Meeting.

The 3rd Meeting of Special Cell was held on 15/02/2019 at NITUK–Satellite Campus, Jaipur and minutes of meeting is enclosed as **Annexure BoG 21.04**.

The Board is requested to approve the minutes of the 3rd Special Cell Meeting.

BoG 21.10: Approval of Officiating Pay to the Higher Ministerial Staff.

Institute has 07 positions of Higher Ministerial Staff sanctioned, against which Institute has appointed two Superintendents in the year of 2013 and as per the revised Recruitment Rules they are supposed to be promoted to the post of Senior Superintendent after completion of five years continues service. However, on completion of five years of continues service in the year of 2018 they could not be promoted due to non-availability of the sanctioned post of Senior Superintendent.

As both the Superintendents are, since 2013, single handedly performing the duties and handling higher responsibilities than those attached to their positions/post in the respective sections.

Hence, it is recommended that they may be given Officiating Pay under FR 35 as per Illustration-1 of DOPT, Govt. of India OM No.1/4/2017-Estt (Pay-I) dated 28.02.2019 copy of which is mentioned OM is enclosed as **Annexure BoG 21.05**. The details as per Illustration-1 are as follows:

As per Illustration-1 (GP: Rs.4600/- (Pay Matrix Level: 7)

Presently, both the Superintendents were drawing pay of Rs.41,100/- in Cell 6 of Level 6 before their appointment to officiate in Level 7 carrying duties and responsibilities of greater importance than those attaching to the post held by him before such appointment.

On the date of their officiating appointment, they may be granted one increment (Cell 7 in Level 6: Rs.42,300/-) and thereafter, they are to be placed at a cell equal to the figure so arrived (Rs.42,300/-) in the Level 7. Since no such cell equal to Rs.42,300/- is available in Level 7, they shall be placed at the next higher cell in that Level [Cell 1 of Level 7: Rs.44,900/-].

After such fixation since there is only an increase of amount of Rs.3800/- (Rs.44,900 – Rs.41,100) which is less than 12.5% of the basic pay Rs.41,100/- of the post held earlier by the officer before such officiating appointment and further limit of Rs.5137.50/-, there is no substantial increase in the pay so fixed. The restrictions under FR 35 will, therefore, not apply in this case and their pay will be

fixed at Rs.44,900/- (Cell 1 in Level 7).

BoG is requested to approve the Officiating Pay to the Superintendents appointed in the year of 2013.

BoG 21.11: Ratification of notes approved by the Chairman.

Approvals were taken from the Chairman, BoG for emergent and inevitable items.

1. Post facto approval for Commuted Leave of the Director.
2. Transfer of Prof. Shyam Lal Soni, Director at NITUK-Satellite Campus Jaipur.
3. Permission to attend the Leadership Programme at NTU Singapore to Prof. Ram Bahadur Patel, Professor, Department of Computer Science and Engineering.
4. Office Bearers under TEQIP–III Project.
5. Resignation of Dr. Ram Dayal, Assistant Professor (Grade-I), Department of Mechanical Engineering.
6. Resignation of Dr. Pankaj Kumar Gupta, Assistant Professor (Grade-I), Department of Mechanical Engineering.
7. Appointment of Assistant Professors as Head of the Departments.

The notes duly approved by the Chairman are placed at **Annexure BoG 21.06**.

The Board is requested to ratify.

BoG 21.12: To note and approve the minutes of 17th Finance Committee.

The Minutes of the 17th Finance Committee will be tabled.

The Board is requested to note and approve the minutes.

BoG 21.13: To note and approve the minutes of 16th Senate.

The Minutes of the 16th Senate are placed as **Annexure: BoG 21.07**.

The Board is requested to note and approve the minutes.

BoG 21.14: Item for information.

a) Employability Skills Training conducted under TEQIP-III project.

200 hours of skill training has been successfully conducted for pre-final and final year UG students from 2nd July to 31st July, 2018 by M/s. Ethnus Consultancy Services Pvt. Ltd., Bangaluru-560041, Karnataka, by one of the NPIU empanelled service provider. This is conducted in compliance to the guideline issued by NPIU.

b) Full time PhD scholar advertisement under TEQIP-III project.

An advertisement for full time Ph.D. scholar has been published under TEQIP III Project. (**Annexure: BoG 21.08**).

c) Part-time (Sponsored) Ph.D. scholar advertisement under TEQIP-III project.

Part-time (Sponsored) Ph.D. scholar advertisement for faculty members from TEQIP funded Institutions (NPIU Faculty) under TEQIP-III project as per letter circulated by NPIU (NPIU/TEQIP-III/Acad/442 dated 05/06/2018). **(Annexure: BoG 21.09).**

BoG 21.15: Any other item with the permission of the Chair.

Registrar

