

## First Meeting of Finance Committee of National Institute of Technology, Uttarakhand

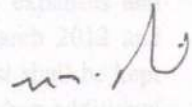
**Date:** 14<sup>th</sup> March 2012

**Time:** 12.00 Noon

**Venue:** Shastri Bhavan, New Delhi

### Agenda

Item No.	Items
01.01	Approval of Annual Accounts for year 2010-11
01.02	Ratification of expenses approved by Chairman Board of Governors
01.03	Approval of the Budget for the year 2012-13
01.04	Approval of the staff positions for NIT, Uttarakhand
01.05	Approval of the Honorarium for Visiting Experts
01.06	Approval for hiring of buildings for, Class Rooms, Laboratories Students Hostel and Staff Hostel and Director's Accommodation if need arise, at the rate approved by concerned Department of the State Government .
01.07	Approval for contribution for subscription fee and annual fee to NIT Transit House.
01.08	Any other item with the permission of the Chair

  
**Director**

**First Meeting of the Finance Committee of NIT, Uttarakhand**

**Agenda Items**

**01.01 Approval of Annual Accounts for the year 2010-11.**

The statement of account is enclosed as Annexure FC01.01. Annual Accounts may be approved.

**01.02 Ratification of expenses approved by Chairman Board of Governors**

Approval was taken from the Chairman, BOG for expenditure. Details are enclosed as Annexure FC01.02. The approval by the Chairman, BOG may be ratified.

**01.03 Approval of the Budget for the year 2012-13**

Budget for the year 2012-13 is prepared, based on the gross estimates. As the Institute is growing and all the facilities are created for first time, many expenses are unpredictable and cannot be estimated from last year's expenses. Land is not yet handed over. However budget provision is made for construction.

**01.04 Approval of the staff positions for NIT, Uttarakhand**

Details of staff positions proposed to be created are enclosed as Annexure FC 01.04. These are created taking in to account approved student to staff ratio of 12:1 and Teaching to Non-teaching of 1:1.1. Distribution of non-teaching positions is also done as per the guidelines and designations communicated by MHRD.

Staff positions are proposed till 2016 July. Recruitment shall be taken up on formal approval from MHRD. Number of posts shall be adjusted in the pattern detailed in the enclosure, depending upon number of posts sanctioned. The creation of posts may be approved.

Approval may also be granted to advertise the posts in anticipation of approval for year 2012-13. At the moment there is approval for 15 teaching and 17 non-teaching posts. Next year additional posts will be sanctioned, but second advertisement shall add to expenses and cause delay in recruitment. Advertisement shall be issued in the month March 2012 and Interviews shall be conducted in the month of April & May 2012. Waiting list shall be kept operational till end of the year and appointment orders shall be issued only when additional posts are sanctioned.

**01.05 Approval of the Honorarium for Visiting Experts**

Number of experts visits NIT Uttarakhand for attending various meetings, as an expert to deliver special lectures etc. It is proposed to pay honorarium to experts as per following norms:

1. Any expert who is not an employee of NIT, Uttarakhand and attending a meeting for NIT, Uttarakhand shall be paid honorarium of:  
Rs.3000/- per day for Officers / Teachers  
Rs.1000/- per day for Technical Staff
  
2. Any teacher who is not an employee of NIT Uttarakhand and delivering Lectures at the Institute shall be paid:  
Rs.3000/- per day for faculty from place more than 100 Km from NIT, Uttarakhand  
Rs.1000/- per hour for local faculty  
Rs.500/- per hour for persons who are not on regular service as a teacher of college/university.  
The proposal may be approved.

**01.06 Approval for hiring of buildings for, Class Rooms, Laboratories Students Hostel and Staff Hostel and Director's Accommodation if need arise, at the rate approved by concerned Department of the State Government.**

In coming years, as Institute expands it may not be possible to accommodate all required facilities in temporary site provided by the State Government.

At the moment 135 students are staying in small rooms without any spare space even to keep study table in the room. For next year, accommodation for 120 more students and classroom facilities for third year shall be required. The State Government is requested to provide additional hostel of 60 rooms and two classrooms from Govt. Polytechnic, where our Temporary Campus is housed. With induction of two level – bunker beds in 80 rooms and 6 flats (total 15, 3m x 3m rooms for girls), the proposed facility shall be enough to accommodate 250.

When the additional hostel is provided, 450 sqm space occupied by students will be available for academic purpose. Addition of two more rooms shall be enough to house administration and academic sections in 3000 sqm area. Though this space is small, but accepted as whole campus is in one place. In case the State Government does not provide the proposed space, hiring of the buildings is inevitable.

To encourage good faculty to join NIT Uttarakhand, permission may be granted to provide a faculty Hostel till quarters are built at permanent site. The location, Srinagar, is a small town and good accommodation is not available. Director's quarter is also not provided in the campus.

Permission may be granted for hiring of buildings for Class Rooms, Laboratories, Students Hostel, if need arises, at the rate approved by concerned Department of the State Government. Permission may be granted to provide Staff Hostel (for 20 teachers, one /two room self-contained block per person) and Director's Accommodation in rented building.

**01.07 Approval for contribution for subscription fee and annual fee to NIT Transit House.**

New NITs have to contribute Rs.5.00 Lacs towards subscription and 1.50 Lacs yearly contribution towards maintenance of the NIT Transit House.

Approval may be granted for payment of subscription and yearly contribution as communicated by NITTH.

**01.08 Any other item with permission of Chairman.**

Year: Shree Bhawan, New Delhi

**Agenda**

Item No.	Item
01.01	Approval of session reports for year 2010-11
01.02	Resolution of resignation accepted by Chairman Board of Governors
01.03	Approval of the Budget for the year 2012-13
01.04	Approval of the staff position in NIT, Uttar Pradesh
01.05	Approval of the Provision for visiting experts
01.06	Approval for hiring of buildings for Class Rooms, Laboratories, Students Hostel and Staff Hostel and Director's Accommodation if need arise, at the rate approved by concerned Departments of the State Government
01.07	Approval for contribution for subscription fee and annual fee to NIT Transit House
01.08	Any other item with the permission of the Chair

Director