

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

MINUTES OF THE 12<sup>th</sup> MEETING OF FINANCE COMMITTEE  
HELD ON 23<sup>rd</sup> January 2018 at NIT Transit House, New Delhi

The following members were present:

1. Prof. Shyam Lal Soni : Chairman
2. Mr. Sanjeev Kumar Sharma : Member
3. Mr. Anil Kumar : Member
4. Prof. Pramod Agarwal : Member
5. Col. Sukhpal Singh : Member Secretary

Mr. Anil Goyal could not attend the meeting due to some prior commitments.

At the outset Member Secretary, Finance Committee welcomed the Chairman and all the members and requested Chairman Finance Committee to preside over the today meeting of the Finance Committee.

The Committee discussed the following agenda:

**FC 12.01: To confirm the Minutes of the Eleventh Meeting of Finance Committee.**

Minutes of the 11<sup>th</sup> meeting of Finance Committee, duly approved by the Chairman were circulated vide email dated 6<sup>th</sup> Dec 2017 with the request to confirm if they have been recorded correctly or need modification(s) if any. No comments/ suggestions were received. Minutes are enclosed as **Annexure FC 12.01**

In view of above, the Finance Committee confirmed the minutes.

**Resolution: Confirmed.**

**FC 12.02: Action Taken Report.**

**Resolution: The Finance Committee noted the action taken.**

Finance Committee was apprised about the IT services being taken from MNIT Jaipur regarding Online Application Software for ensuing Faculty Recruitment. MNIT Jaipur has quoted to charge ₹2.00 Lakh for providing online application services for 400 applications and ₹500 per application beyond 400. Such IT support is required to be taken from an established NIT as NIT Uttarakhand does not have this expertise, as also to encourage and invite more number of applications in Faculty cadre. There is need for ensuring data integrity and confidentiality. An MoU should be signed with MNIT Jaipur in this regard.

**FC 12.03 Grant of honorarium to Faculty In- charge Training & Placement.**

Training and Placement cell is established in NITUK for guiding students to choose right career and to give knowledge, skill and aptitude for meeting the manpower requirements of the Industry. This Training and Placement cell at NITUK is facilitated by Faculty in Charge Training & Placement. Faculty in Charge Training & Placement accomplished following tasks in every academic year:

1. To assist students to develop/clarify their academic and career interests, and their short and long-term goals through individual counseling and group sessions.

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2. Maintaining and regularly updating database of students. Maintaining database of companies and establishing strategic links for campus recruitments.
3. Gathering information about job fairs and all relevant recruitment advertisements.
4. Coordinating with companies to learn about their requirements and recruitment procedures
5. Identifying the needs and expectations of the companies to assist them in recruiting most suitable candidates.
6. Organizing pre-placement training/workshops/seminars for students.
7. To assist students for industrial training at the end of fourth and sixth semester.
8. To assist employers to achieve their hiring goals.
9. To assist students in obtaining placement in reputed companies.

Keeping in view the additional responsibility of Training & Placement cell, it is proposed to provide, special allowance of ₹2000/Month to the Faculty In-Charge **Training and Placement cell**.

The FC is requested to approve the above proposal.

**Resolution:** On strong recommendations from the Director, the Finance Committee approved the same.

**FC 12.04 Approval for B.Tech Fee structure for the Year 2018-19.**

As per FC resolution vide agenda item no 11.07 (D) Finance Committee expressed its concern for the raise in expenditure for management of student's hostels and suggested to consider revision of Hostel Seat Rent presently being charged from the students, from the next Academic Session onwards as the present rent charged (i.e. Rs.1600/- per Semester which comes out to be Rs.267/- only per month) is very low in comparison to the actual expenditure.

As per directives of Finance Committee revised fee structure will be tabled for approval.

**Resolution:** Finance Committee approves the revision as proposed by the committee of Associate Deans. Seat Rent is revised to ₹3,200/- per semester, Electricity and Water Charges are revised to ₹2,000/- per semester and charges for Security Services is revised to ₹6,000/- FC further approves 10% annual enhancement in Hostel Seat Rent, Electricity & Water charges and charges for Security Services.

**FC 12.05 Approval for Expenditure for Training & Placement.**

Approval regarding expenditure on Training and Placement activities was sought vide FC Agenda Item No 04.14. Against the said Agenda, following proposal was approved by Finance Committee for a period of three year.

- 1) Each student visiting any place in India other than Dehradun and Rishikesh shall be paid ₹1000 per head per visit subject to maximum of four visits in a year.
- 2) If Institute is conducting interviews in Dehradun/ Rishikesh than each student shall be paid ₹500 per head for the visit subject to maximum of four visits if no arrangements are made by the Institute.

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Still the response of the Industry for campus interviews is lukewarm due to remoteness of our Institute location; hence it is proposed that above mentioned provisions may be extended for a period of three more years so that students can get better placements.

Finance Committee is requested to approve the above proposal.

**Resolution:** Students visiting any place to attend the interview for job in the companies which have been arranged by NIT Uttarakhand will be reimbursed as per actual to and fro Rail/Bus fare. The entitle class of travel will be 3<sup>rd</sup> AC in Train. They have to produce the necessary supporting documents like proof of their attendance of test/interview, tickets etc. They shall be allowed upto of maximum 4 such journeys. If they get job offer from the company, no reimbursement will be done for subsequent travels for above purposes.

**FC 12.06:** Administrative and financial approval for hiring hotels for creating additional hostels for students.

Institute is presently having nine hostels (07 within the campus and 02 hired hotels), which can accommodate only 514 students in ideal conditions i.e. 2/3 students per room. However 589 students are yet to be accommodated for which additional hotels buildings are to be hired.

There is an urgent and inevitable necessity to hire additional hotels in the nearby locality i.e. Srinagar (Garhwal) to create additional hostels for the students. An advertisement was published in the local newspapers on 28/09/2017 for inviting proposals for offering hotels on lease to the Institute to be using it as hostel accommodation for the students.

Four hotel owners of Srinagar (Garhwal) submitted their proposals. A duly constituted committee visited the hotels and with due scrutiny submitted its reports and recommended 04 hotels for hiring. The proposals of the 04 hotels were sent to the CPWD Office, Srinagar (Garhwal) to access as per authenticated CPWD rates for hiring of hotel building.

Based on the recommended CPWD rates, comparative statement of expenditure of hiring these 04 hotels for creating additional student hostel is as under:

Sl. No.	Name of Hotel	No. of Rooms	Likely number of students to be accommodated	CPWD accessed rates (per month)	GST (per month) @18%	Annual rent as per CPWD rates
01.	Hotel Devlok	18	54	₹91,300	₹16,434	₹12,92,808
02.	Hotel Velly in	20	60	₹1,30,200	₹23,436	₹18,43,632
03.	Hotel Urvashi	33	99	₹1,76,900	₹31,842	₹25,04,904
04.	Hotel Prachi	32	66	₹1,29,800	₹23,364	₹18,37,968
<b>Total</b>			<b>279</b>	<b>₹5,28,200</b>	<b>₹95,076</b>	<b>₹74,79,312</b>

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In addition to the annual expenditure on rent, following additional expenditure towards provisioning of security, housekeeping and transportation is envisaged as follows:

Sl. No.	Details	Monthly Expenditure	GST (per month) @18%	Annual Expenditure
01.	12 persons for Housekeeping @ ₹14,000 per person per month	₹1,68,000	₹30,240	₹23,78,880
02.	12 Persons for Security @ ₹19,000 per person per month	₹2,28,000	₹41,040	₹32,28,480
03.	04 Buses for Transportation @ ₹ 1,80,000 per bus per month	₹7,20,000	₹1,29,600	₹1,01,95,200
<b>Total</b>		<b>₹11,16,000</b>	<b>₹2,00,880</b>	<b>₹1,58,02,560</b>

*The electricity and water charges shall be charged from the students on actual consumption basis.*

Keeping in mind the accommodation constraints of temporary campus, it is recommended to take the above mentioned hotels on lease, on above mentioned rates, for a period of one year with a provision to renew the lease agreement further for one more year subject to satisfactory services.

The worthy Chairman, Board of Governors is requested to accord administrative and financial approval for Gross Expenditure of **₹2,32,81,872** per annum for hiring of above mentioned 04 hotels with allied services for the purpose of creating additional hostels for students.

- Resolution:** a) It was appraised to the Finance Committee that total student strength in NIT Uttarakhand is 1103. Out of which 103 students are accommodated in recently hired hotel Love Kush & hotel Srikot Castle with approval of FC & BoG vide agenda item no FC 11.06 and BoG 15.06 respectively. Rest 593 students are accommodated in hostels of the Institution within the campus. The existing capacity of the hostels is to accommodate 406 students. Therefore, balance 193 students are in excess to the capacity of the hostels.

To accommodate these 193 students Finance Committee resolved that hotels may be hired for accommodating these students and also creating the capacity to accommodate students who are presently residing outside the campus under their own arrangement.

Accordingly, Institute published an open Letter of Intent (LOI) to call for the bids for hiring hotels in Srinagar (Garhwal) on rental basis for both students and Staff hostels, where it was mentioned that rate of the hotel building will be accessed by CPWD. In response to the open LOI, 06 hotels submitted their letter of intent. A Committee was constituted for physical evaluation of the proposals received vide Institute office order no Hostel/19/158 dated 23.10.2017. The committee recommended 04 hotels, namely Hotel Devlok, Hotel Velly Inn, Hotel Urvashi & Hotel Prachi, to be hired for accommodating the students and two residential buildings namely Siddhi Dev Guest House and Hotel Shreeyantra Tapu for Staff.

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The CPWD accessed the rent value of 04 hotels for accommodating 279 students. The same was offered to the above mentioned hotels, who accepted the rates. The Finance Committee, given the extreme shortage of hostel capacity in the campus and also the discontentment among the students, decided to recommend the proposal of hiring Hotel Devlok, Hotel Velly Inn, Hotel Urvashi & Hotel Prachi for accommodating 279 students, at the rate accessed by the CPWD and accepted by the hotels, which totals to ₹74,79,312/-, for a period of one year. The same may be reviewed for extension through Finance Committee.

Finance Committee directed to get the police verification of the hotels being hired before agreement.

- b) Further, Finance Committee was appraised that 02 guest house/hotel namely Siddhi Dev Guest Houst and Hotel Shreeyantra Tapu were hired to accommodate 20 Faculty

members and 14 staff members, as per the resolution in the First Board meeting, vide agenda item no BOG 1.06. The agreement for these 02 hotel/guest house is going to expire on 31<sup>st</sup> January 2018, the same needs extension.

The Finance Committee recommends the proposal if the total expenditure on renting the buildings is within the HRA limit of the Faculty/Staff residing in the hotel/guest house; however, if total expenditure exceeds the HRA limit of the staff/faculty residing in it, the decision of the Board vide agenda item no. BOG 1.06 shall need revision. As an interim measure, Finance Committee recommends that sufficient time i.e 2-3 months may be given to the faculty/staff, who are residing in these hotel/guest house, to vacate and discontinue the arrangement of hiring staff hostels.

- c) The Finance Committee was appraised that additional expenditure is to be incurred towards provisioning of Security, Housekeeping and Transportation for the students residing in the hired hotels.

The Open Tender for hiring 04 buses was floated. The rate for hiring 04 buses for a period of one year, with minimum running of 2400 km/bus/month is total ₹60,96,000 per annum.

There is requirement of 10 persons for basic housekeeping and 02 persons for Supervisor (Housekeeping). The estimated monthly expenditure for 10 person for housekeeping is of ₹1,54,700.00 (₹15470x10) and 02 person for Supervisor (Housekeeping) is of ₹43,552.00 (₹21776x02). Therefore total annual expenditure on provisioning of Housekeeping support will be ₹23,79,024/-. The stated deployment will be through on-going manpower, upkeep and sanitation service provider.

There is also requirement of security personnel (12 Guards) for 24x7 security arrangements. The total annual expenditure, for 04 hotels, as per the ongoing contract on current rate is ₹31,01,904/- (₹21541x12x12).

The Finance Committee, given the urgency and necessity of the situation, recommends the proposal for hiring personnel for Housekeeping, Security and buses for the Transportation, at an total annual expenditure of ₹1.16 Crore, for a period of one year. The same may be reviewed for extension through Finance Committee.

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FC 12.07 (A) Approval of Payment of Honorarium for Inquiry Conducted by Shri Vishram Jamdar, ex-Chairperson, VNIT, Nagpur.

MHRD letter No .F.No.9-3/2017-TS.III dated 19<sup>th</sup> December, 2017 (enclosed as **Annexure FC 12.02**) is presented before the Board, regarding claim of honorarium for inquiry conducted by Shri Vishram Jamdar, ex-Chairperson, VNIT Nagpur in respect of complaint received against Shri. H.T.Thorat, ex-Director, NIT, Uttarakhand.

FC is requested to approve the honorarium as per DOPT order dated 15<sup>th</sup> September 2017, enclosed as **Annexure FC 12.03**.

**Resolution: Withdrawn**

The meeting ended with vote of thanks to the Chair.

  
Colonel Sukhpal Singh  
Member Secretary

Submitted for approval.

Approved/Not Approved



Chairman  
Finance Committee  
NIT Uttarakhand