

**MINUTES OF THE 20<sup>th</sup> MEETING OF THE FINANCE COMMITTEE  
HELD ON 16<sup>th</sup> JANUARY, 2020 AT SHASTRI BHAWAN, MHRD, NEW DELHI**

The following members were present:

- |                               |   |                                   |
|-------------------------------|---|-----------------------------------|
| 1. Prof. Shyam Lal Soni       | - | Director & I/c. Chairman          |
| 2. Shri Madan Mohan           | - | Additional Director General, MHRD |
| 3. Shri Dhananjay Kumar Singh | - | Nominee of JS (IFD), MHRD         |
| 4. Prof. Anju Pathak          | - | Member (through Skype)            |
| 5. Dr. Gurinder Singh Brar    | - | Special Invitee                   |
| 6. Colonel Sukhpal Singh      | - | Member Secretary                  |

At the outset Member Secretary, Finance Committee welcomed the I/c. Chairman and all the members, and requested I/c. Chairman, Finance Committee to preside over the today's meeting of the Finance Committee.

Prof. Anju Pathak attended the meeting through Skype.

The Committee discussed the following agenda:

**FC 20.01: To confirm the Minutes of the 19<sup>th</sup> Meeting of Finance Committee.**

The Minutes of the 19<sup>th</sup> Finance Committee meeting, duly approved by the Chairman are enclosed as **Annexure FC 20.01**.

The Finance Committee is requested to confirm the same.

**Resolution: Confirmed with following observations:**

- Prof. Shyam Lal Soni should be referred as "Director and Incharge Chairman"*
- The correction be incorporated in Agenda no. FC 19.04 to read "Hon'ble Finance Committee members" instead of "Board members".*
- In the Resolution to Agenda no. FC 19.05 Rs. 5.00/- be replaced by Rs. 5,00,000/- Lakhs (Rupees Five Lakhs Only).*

**FC 20.02: Action Taken Report.**

The Action Taken Report is as below:

Agenda Item No.	Agenda Item	Action Taken
FC 19.01	To confirm the Minutes of the 18 <sup>th</sup> Meeting of the Finance Committee	Noted & Implemented
FC 19.02	Action Taken Report	Noted & Implemented
FC 19.03	Pay fixation of faculty members on acquiring of Ph.D. degree	Noted & Implemented
FC 19.04	Recovery of Tuition fees, paid by the Institute, to the Trainee Teachers if he/she resigns pre-maturely from the Institute	Withdrawn
FC 19.05	Approval of Seed Money Grant to Faculty for research purpose	Noted & Implemented
FC 19.06	Engagement of retired academic personnel as	Noted & Implemented



	Visiting faculty	
FC 19.07	Status of Procurement activities under TEQIP-III project	Noted
FC 19.08	Revision in the approved Institute Procurement Plan	Noted
FC 19.09	TA/DA guidelines for the Institute	Noted & Implemented
FC 19.10	Procurement of High Speed Camera	Withdrawn
FC 19.11	Approval to Mr. Aniket Gupta (Roll No.BT16ECE021) for attending conference abroad under TEQIP-III project	Withdrawn
FC 19.12	Approval to Dr. Ghanapriya Singh for attending conference abroad under TEQIP-III project	Withdrawn
FC 19.13	TA/DA guidelines for Faculty & Staff circulated by NPIU with amendment of travel rates in hilly terrain under TEQIP-III project	Noted
FC 19.14	Grant of Honorarium to Non-Teaching staff members	Noted & Implemented
FC 19.15	Approval for the Procurement of Instruments to Establish the Centralize Instrumentation Facility	Noted
FC 19.16	Item for information	Noted
FC 19.17	Any other item with the permission of the Chair	Noted

The Finance Committee is requested to note the same.

**Resolution:** *Noted with following observations:*

*(a) The Action Taken against FC 19.11 and FC 19.12 be corrected as "Implemented" instead of "Withdrawn".*

*The status of the Action Taken Reports of all the previous meetings of the Finance Committee be presented in the next meeting of the Finance Committee.*

**FC 20.03:** Regularization of services of Dr. Shashank Bhatra, Trainee Teacher, Department of Civil Engineering.

Dr. Shashank Bhatra has joined the Institute on 11/07/2014 as Trainee Teacher under the TT Scheme on the basis of B.Tech. qualification. He was deputed for M.Tech./Ph.D. course work at IIT Roorkee for a period of one year w.e.f. 16/07/2014 vide Office Order No.A-206 dated 15/07/2014 and acquired the Ph.D. degree on 20.09.2019.

As per clause no.4 of contract agreement dated 15/07/2014 signed by the Dr. Shashank Bhatra and Director, NIT Uttarakhand, the Party No.1 (TT) shall complete his/her M.Tech. and Ph.D. within period of 5-8 years from the date of joining NITUK as Trainee Teachers. Dr. Shashank Bhatra has acquired Ph.D. degree within the period of 5-8 years.

As per Trainee Teachers Scheme notified by the Ministry of HRD vide letter no.F.23-12/2009-TS.III (Pt.) dated 22/03/2013, on successful completion of Ph.D. programme within stipulated period, the Trainee Teacher will be absorbed as an Assistant Professor in that NIT in regular scale with all associate benefits and services rendered as trainee will be counted for various benefits admissible to employees of NITs.

*22/01/2020* *28/1/2020*



The Institute has also carried out Performance Review of the above Trainee Teacher through duly Constituted Committee of Experts and there is no disciplinary and vigilance cases are pending against him. His performance is found to be satisfactory and nothing adverse has been found against his.

The Finance Committee is requested to absorb the services of Dr. Shashank Bhatra, Trainee Teacher, Department of Civil Engineering as an Assistant Professor on regular basis w.e.f. 20.09.2019 along with all associated benefits. The pay of Dr. Shashank Bhatra shall be fixed at ₹70,900/- w.e.f. 20.09.2019 i.e. the date of acquiring of Ph.D. degree. The date of his next increment will be 01/07/2020.

**Resolution:** *The Finance Committee refers to the Trainee Teachers Scheme Document, and as per the Terms and Conditions delineated in the Trainee Teachers Scheme, the Finance Committee recommends that Dr. Shashank Bhatra be absorbed as Assistant Professor, Grade-II (AGP 6000) in NIT Uttarakhand. His pay shall be fixed at Pay Matrix Level-10 (Cell 8) i.e. Rs 70,900/-. Further, Finance Committee recommends that the service rendered by him as Trainee Teacher shall be counted for various other benefits admissible to employees of NIT Uttarakhand, however, for further consideration for higher posts, his teaching experience will be counted from the date of his acquiring Ph.D.*

**FC 20.04:** Approval of recommendation of Departmental Promotion Committee for Assistant Registrar on completion of five years, for moving from GP 5400/- to GP 6600/- with the same designation.

A Department Promotion Committee (DPC) was constituted on 15/02/2019 for Assistant Registrar who have completed five years in GP 5400/- and the recommendation of DPC is enclosed as **Annexure FC 20.02**.

The Finance Committee is requested to approve the recommendations of the DPC for implementation.

**Resolution:** *Recommended with following corrections in the summary of the minutes of the Departmental Promotion Committee:*

<i>Date of completion of 05 years of continues service as AR with GP of Rs. 5400/-</i>	<i>09/06/2018</i>
<i>Seniority of the eligible employees</i>	<i>One employee on the post in the Institute</i>
<i>Present Basic Pay of the employee</i>	<i>The present Basic Pay of the employee is Rs. 75,400/- (Pay Matrix Level 10 (11) of GP system)</i>

**FC 20.05:** Approval for Council for Student Activities (CSA) budget for the year 2019-20.

The Council for Student Activities (CSA) is a student body funded by the students themselves through per semester contribution. The estimated budget for Council for Student Activities (CSA) for the year 2019-20 is proposed as follows for conducting various students activities in the Institute in the academic year 2019-20:

*[Signature]*  
*23/01/2020*



Sl.No.	Budget Head	Minor Budget Head	Amount	Total Amount
1	Cultural & Technical Activities	Cultural	10,00,000/-	20,00,000/-
		Technical	10,00,000/-	
2	Sports Activities	All Sports activities	11,00,000/-	11,00,000/-
3	Club Activity	Photography Club/Activities	1,00,000/-	5,00,000/-
		Adventure Activities/Festival Celebration	3,00,000/-	
		Literary Club/Activities	1,00,000/-	
4	Miscellaneous	Fresher, Farewell etc.	3,55,000/-	3,55,000/-
<b>Grand Total (Rupees Thirty Nine Lac Fifty Five Thousand Only)</b>				<b>39,55,000/-</b>

The copy of the minutes of the Council for Student Activities (CSA) are enclosed as **Annexure FC 20.03**.

The Finance Committee is requested to approve the budget for Council for Student Activities (CSA) of Rs. 39,55,000/- (Rupees Thirty Nine Lac Fifty Five Thousand Only) for year 2019-20. The expenditure will be incurred as per GFR 2017.

**Resolution: Recommended.**

**FC 20.06: Approval for organize the All India Inter NIT Football (Men) and Kho-Kho (Men & Women) Tournament 2019-2020.**

As per the resolution arrived at during the recently held **All India Inter NIT Sports Calendar Meeting 2019-2020** at Sardar Vallabhbhai National Institute of Technology (SVNIT) on 04/05/2019 to 05/05/2019, NIT Uttarakhand has been entrusted with the responsibility to host the **All India Inter NIT Football (Men) and Kho-Kho (Men & Women) Tournament 2019-2020** (the copy of the minutes are enclosed as **Annexure FC 20.04**). The All India Inter NIT Sports Calendar Meeting 2019-2020 is scheduled to be held from 12<sup>th</sup> March to 14<sup>th</sup> March 2020. The proposed estimated budget is as follows:

Sl.No.	Particulars	Amount (Rs.)
1	Food for approximate 680 participants, officials, volunteers @ Rs. 400 per day for 5 days (Included Breakfast, Lunch and Dinner)	13,60,000.00
2	Accommodation inside the campus: participants 330*70*4 (bedding, mattress, Pillow, Blanket, etc.)	92,400.00
3	Accommodation for team participants 350 outside of the campus.	4,20,000.00
4	Tent and Sound System: Tents, chairs, Tables, carpet, Sound system etc.	1,50,000.00
5	Food & Accommodation for team official (40 officials)	2,22,000.00
6	Transportation picking up and dropping participants and official Guests & arrangement of conveyance during the event for 4 days.	55,000.00



7	Officiating Charges (honorarium along with TA/DA) for match official to conduct the tournament for 3 days. Total 30 Match officials (Approx.16 for football, 14 for Kho-Kho included two match commissioners).	1,35,000.00
8	Sports consumable equipment for tournament Football, Corner Flag, Kho-Kho pole, Football Nets, Lime powder etc.	50,000.00
9	Ground charges 5,000/- per day for 3 days (two grounds for 03 days and one ground for 01 days).	40,000.00
10	Prizes & Medals: Trophies, mementos and Medals for the achievers/ winners.	25,000.00
11	Printing of certificate, banner, identity cards, Flexes, invitation cards, Food coupon etc.	50,000.00
12	Token of love for Chief guests, guest of honour, officials and coaches/manager & guests.	75,000.00
13	Ground maintenance. (Clay, rolling, watering etc.)	50,000.00
14	Observer's remuneration and TA/DA as per norms.	40,000.00
15	T Shirts for our own Institute Team members and volunteers (70 persons)	24,000.00
16	Medical facility on 04 grounds (First Aid)	25,000.00
17	Photo and videography	20,000.00
18	Opening and closing ceremony	25,000.00
19	Daily refreshment for match officials and volunteers	25,000.00
20	Miscellaneous	1,00,000.00
<b>Grand Total</b>		<b>Rs. 29,83,400.00</b>

Out of Rs. 29, 83,400/- approximately amount of Rs. 300x680= 2,04,000/- is likely to be received as a Registration Fees from the participating NIT's and approximately Rs. 5, 00,000/- is proposed to be utilize from CSA Sports fund. Therefore rest of the amount of Rs. 22,79,400/- (Rupees Twenty Two Lakh Seventy Nine Thousand Four Hundred Only) is proposed to be utilized from Institute fund.

Presently approximately Rs. 10 lakh is available under the budget head "Sports Consumable" including TA/DA for Sports Tour which will be less for funding this mega sports event. The Budget head "Seminar Workshop Short Term Courses and Induction Programme" is under-utilized as most of the expenditure is being incurred from TEQIP-III funds. Therefore, it is also proposed to grant permission to re-appropriate Rs. 30 Lakh from Budget head "Seminar Workshop Short Term Courses and Induction Programme" against the Revised Estimated budget approved by the Finance Committee for the Financial Year 2019-20.

The Finance Committee is requested to approve the estimated expenditure of Rs. 29, 83,400.00 /- (Rupees Twenty Nine Lakhs Eighty Three Thousand Four Hundred only) for organize the All India Inter NIT Football (Men) and Kho-Kho (Men & Women) Tournament 2019-2020 from 12<sup>th</sup> to 14<sup>th</sup> March 2020.

**Resolution:** *Withdrawn, as the above expenditure falls under the purview of the administrative and financial powers of the Director of the Institute.*

**FC 20.07:** Approval of expenditure of Rs. 30.36 lakh for Bhumi Pujan and Laying of Foundation Stone of Permanent site of NIT Uttarakhand.



Ministry of Human Resource Development vide e-mail on dated 11.10.2019 directed the Institute to make necessary arrangements for conducting the Foundation Laying Ceremony at the Permanent Campus of NIT Uttarakhand located at Sumari which was scheduled on 19.10.2019 (a copy of the e-mail is enclosed as **Annexure FC 20.05**).

The work order was awarded to CPWD for the same. CPWD vide letter no. 23(3)/AE/NBH-307 dated 21.12.2019 (copy of the letter is enclosed as **Annexure FC 20.06**) has submitted the following estimated expenditure on the inauguration ceremony of Lying of Foundation Stone and Bhumi Pujan of NIT Uttarakhand which was held at Village Sumari, Srinagar (Garhwal) on dated 19.10.2019:

Sl.No.	Services	Amount (In Lakhs)
1.	Tent & Catering Services	6.30
2.	Graphics	2.99
3.	Contractor (M/s Aditi Palace)	15.00
4.	Photography	0.70
<b>Total Amount</b>		<b>24.99</b>

In addition to the above expenditure of Rs. 24.99 Lakhs, Rs. 5.37 lakhs was incurred towards Horticultural arrangements.

The Finance Committee is requested to approve the expenditure of Rs. 30.36 Lakh for organizing the inauguration ceremony, Lying of Foundation Stone and Bhumi Pujan of NIT Uttarakhand at Village Sumari, Srinagar (Garhwal) on 19.10.2019.

**Resolution:** *The Finance Committee observes that the above proposed expenditure is an estimate. Actual expenditure may be obtained from the agency, duly certified that provisions of GFR 2017 have been complied.*

**FC 20.08:** Item for information.


**FC 20.09:** Any other item with the permission of the Chair.

With the permission of the I/c Chairman following Table Agenda was allowed to be considered for deliberation:

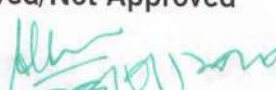
**FC 20.09 (A)** To approve the extension of contract period of Consultants hired against the recommendations of the Finance Committee vide Agenda Item FC 17.09.

**Resolution:** *The Finance Committee recommends extension of contract period of Consultant (Audit) and Consultant (Procurement) for six more months or till the filling up of the already sanctioned but vacant non-faculty post, whichever is earlier.*

The meeting ended with vote of thanks to the Chair.

  
(Colonel Sukhpal Singh)  
Secretary, FC

Approved/Not Approved

  
(Prof. Shyam Lal Soni)  
I/c. Chairman, FC