

Second Meeting of Senate of NIT, Uttarakhand

Agenda Items

02.01 Confirmation of the minutes of the First Senate meeting held on 26th May, 2013.

The minutes of the First Senate meeting held on 26th May 2013 are enclosed as **Annexure 02.01**.

Senate is requested to confirm the Minutes.

02.02 Action taken report on the minutes of the First meeting of Senate held on 26th May, 2013.

The Action Taken Report is as below. Senate is requested to note the same.

| Agenda Item No. | Agenda Item | Action Taken |
|------------------------|--|---------------------|
| 01.01 | To approve the Ordinances, Rules and Regulations of all the Undergraduate and Post graduate Programs. | Implemented |
| 01.02 | To consider the Programme Requirement for all the Undergraduate Programs. | Implemented |
| 01.03 | To ratify Ordinances, Rules and Regulations implemented in Academic Session 2010-11 , 2011-12 & 2012- 2013. | Implemented |
| 01.04 | To approve the Ordinances, Rules and Regulations for Ph.D. Program in NIT, Uttarakhand. | Implemented |
| 01.05 | To consider the faculty representation in the Board of Governors. | Implemented |

02.03 To approve the proposal of inclusion of Internship Course to the Ordinances, Rules and Regulations of all the Undergraduate and Postgraduate Programmes.

It is proposed to include an internship course in the list of courses of special nature. The details of this proposed internship course are as below.

Internship is a 12 credit course to be taken up any time after 5th semester. A student who earns 208 credits at the end of 5th semester and is in a position to complete required BS/ES/HM/DC/DE courses in the remaining time or earns 258 credits at the end of 6th semester and is in position to complete required BS/ES/HM/DC/DE courses in the remaining time or earns 308 credits at the end of 7th semester and has completed all the required BS/ES/HM/DC/DE courses is eligible for internship. The duration of internship shall be of 4 months (minimum) to 6 months, preferably in an industry or R & D institution in India or abroad. It is the own responsibility of the student to arrange for the internship. However, a list of the industries or R & D institutions as well as required guidance will be provided by the faculty advisor and Training & Placement section to the students for this purpose. The HoD will appoint a supervisor for each student and the supervisor will be in contact with the student by e-mail or phone. The student is required to send a 4 weekly work report to the supervisor throughout the entire duration of

internship. The student will register the internship course through an application with an appropriate offer letter. At the end of the semester, the student will be awarded KK grade, which is a temporary grade. In the first week of next semester, the student has to submit a report to the concerned supervisor in the department. The Supervisor will examine the report by organizing an open seminar in the department in presence of HoD and other faculty members. If the performance is satisfactory, an 'SS' grade will be awarded. For unsatisfactory performance, a 'ZZ' grade will be awarded. No payment will be given to student from the institute for internship. It is mandatory that the student gets a stipend from the organization where he/she undergoes internship. The Course shall have a code XXT401 and shall be counted against Open Course. Credits earned by completing this course shall be counted against maximum permissible Audit Courses, if student desires. Otherwise, internship shall remain an Audit Course.

The above mentioned proposal of inclusion of Internship Course may be approved and the corresponding inclusion to the Ordinances, Rules and Regulations of all the Undergraduate and Postgraduate Programmes, in the list of courses of special nature, as para 4.9(j) may be permitted.

02.04 To approve the procedure to be adopted for conducting an enquiry of a student in matters of indiscipline.

The procedure as given below is proposed to be adopted for conducting an enquiry of a student in the matter of indiscipline.

After receiving a complaint by a faculty/institute staff/student/general public, Chief Warden will appoint an institute faculty/officer to conduct a preliminary investigation. Based on the preliminary investigation report, if required, he may appoint a 3 members enquiry committee for detailed enquiry. This committee may call the concerned parties and may get in communication with all those concerned including witnesses (if any) to find out the facts. The committee may ask any concerned person to give a statement which will be kept confidential. Knowing the social structure of an NIT, the interrelation of students amongst themselves and the constructive parental role of teachers, it is not expected that the committee will be in a position to take the decision based on concrete evidences. However, this committee will take wider base for collecting the information (formal or informal) to arrive at a decision. If necessary, the Chief Warden may refer the case to the Disciplinary Action Committee under the chairmanship of Chief Warden with all the HoDs as members. This committee may then conduct further enquiry and based on its conclusion, the committee will take decision regarding level of indiscipline (if any) on the basis of rules in para 8.1 of the ordinance , Rules and Regulations of all the Undergraduate and Post Graduate Programmes and will give the corresponding recommendation in its report to the Director. On the basis of this report, the Director will approve an appropriate action.

The above mentioned procedure proposed to be adopted for conducting an enquiry against a student may be approved with a retrospective effect from Autumn 2013 and permission may be granted for replacement of the present content of para. 8.2 of Ordinances, Rules and Regulations of all the Undergraduate and Postgraduate Programmes by the above mentioned text.

02.05 To approve the proposal for Award of Division & Rank to a Student.

It is proposed that a student be awarded First Division if he/she earns a CGPA equal to or greater than 6.75, be awarded Second Division if he/she earns a CGPA equal to or greater than 5.00 but less than 6.75 and be awarded Third Division if he/she earns a CGPA equal to or greater than 4.50 but less than 5.00.

It is further proposed that the students be awarded the ranks from 1 to 5 in each Department on the basis of the CGPA earned. In case two or more students have earned same CGPA, the ranks amongst those students will be decided on the basis of total credits earned. In case two or more students have earned same CGPA and same number of total earned credits, the ranks amongst them will be decided on the basis of earned grade points. If students are still tied, then EGP of Core Courses shall be the basis of separation. A student with higher earned credits/EGP shall be having higher merit.

The above mentioned proposals for Award of Division and Rank to a student may be approved and permission for inclusion of the same to Ordinances, Rules and Regulations of all the Undergraduate and Postgraduate Programmes as para. 2.10.1 may be granted.

02.06 To approve the proposals for adoption of conversion formula from CGPA to Percentage (%), conversion formula from Percentage (%) to CGPA and the table of conversion from CGPA to Percentage (%).

The conversion formula from CGPA to percentage (%) is proposed as under.

$$\text{Percentage (\%)} = 0.60 \times (\text{CGPA})^2 + 0.81 \times (\text{CGPA}) + 27.20$$

The conversion formula from percentage (%) to CGPA is as under.

$$\text{CGPA} = \frac{-0.81 + \sqrt{(0.81)^2 - 4 \times (0.60)(27.20 - \text{Percentage})}}{2 \times 0.60}$$

The proposal for adoption of the above mentioned conversion formulae along with the adoption of the table of conversion from CGPA to Percentage (%) was approved by Chairman, Senate. The same may please be ratified. A copy of the corresponding approval is enclosed as **Annexure 02.02**.

The above mentioned approval to the proposal of adoption of conversion formulae along with the adoption of the table of conversion from CGPA to Percentage (%) may please be ratified and permission for inclusion of the same to Ordinances, Rules and Regulations of all the Undergraduate and Postgraduate Programmes as para. 2.10.2 may be granted.

02.07 To ratify the proposal for corrections in Ordinances, Rules and Regulations of all The Undergraduate and Postgraduate Programmes and in Programme Requirement for all the Undergraduate Programmes.

Some corrections in Ordinances, Rules and Regulations for all the Undergraduate and Postgraduate Programmes were approved by Chairman, Senate and they are mentioned in **Annexure 02.03**. A copy of the corresponding approval is enclosed as **Annexure 02.04**.

Also, some corrections in Programme requirement for all the Undergraduate Programmes were approved by Chairman, Senate and they are mentioned in **Annexure 02.05**. A copy of the corresponding approval is enclosed as **Annexure 02.06**.

It is proposed that the above mentioned proposals for corrections may be approved with a retrospective effect from Autumn 2013.

02.08 To approve the proposed corrections in Ordinances, Rules and Regulations of all the Undergraduate and Postgraduate Programmes and in Programme Requirement for all the Undergraduate Programmes.

Some corrections in Ordinances, Rules and Regulations for all the Undergraduate and Postgraduate Programmes are proposed as mentioned in **Annexure 02.07**. Also, some corrections in Programme requirement for all the Undergraduate Programmes are proposed as mentioned in **Annexure 02.08**.

It is proposed that the above mentioned corrections may be ratified with a retrospective effect from Autumn 2013.

02.09 To approve the proposed corrections in Course Title/Course Code/Course Structure in the Course Syllabi for the Undergraduate Courses

Some corrections in Course Title/Course Code/Course Structure in Course Syllabi for the Undergraduate Courses are proposed as mentioned in **Annexure 02.09**.

The above mentioned proposal of corrections in Course Title/Course Code/Course Structure in the course syllabi may be approved with a retrospective effect from Autumn 2013.

02.10 To approve the proposed format of Degree Certificate & Grade Card

The proposed formats of Degree Certificate and Grade Card to be issued to the students are enclosed as **Annexures 02.10 & 02.11** respectively.

The proposed format of Degree Certificate and Grade Card with imaginary sample data, as mentioned above, may be approved.

02.11 To approve the Academic Calendar for 2014

Proposed Academic Calendar for 2014 is enclosed as **Annexure 02.12**. The proposed Academic Calendar for 2014 may be approved.

02.12 Any other item with the permission of Chairman, Senate