

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.NITUK/Estt./OO/2022/001/A-72

Date:

19 APR 2022

OFFICE ORDER

With reference to the Office Order No.NIT/DIR/2018/595 dated 12.07.2018, the following responsibilities were assigned to the Chief Warden:

1. To manage mess council and hostel management affairs.
2. To recommend appointment of wardens/assistant wardens
3. To arrange upkeep and smooth functioning of hostels
4. To maintain security, law and order in the hostels.
5. To manage allotment of hostel accommodation for students.

For smooth functioning of above mentioned work administrative and financial delegation is hereby granted to Chief Warden as Head of the Department for hostel sections.

This is issued with the approval of the Competent Authority.


Registrar

Copy to:

1. Chief Warden.
2. All employees– through email
3. All Dean's/HoD's
4. Assistant Registrar (Estt./Accounts/Stores)
5. I/c Assistant Registrar (Hostel/Academic)
6. Coordinator (Website) – *for update on the Institute website*
7. Office of the Director
8. Office of the Registrar
9. Guard file - for record