

**MINUTES OF THE 34th MEETING OF THE FINANCE COMMITTEE
(THROUGH HYBRID MODE)
HELD ON 17th APRIL, 2023 AT NIT UTTARAKHAND**

The following members were present:

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| 1. Dr. R. K. Tyagi, Chairman, BoG | - | Chairman |
| 2. Prof. Lalit Kumar Awasthi, Director NIT Uttarakhand | - | Member |
| 3. Ms Saumya Gupta, Joint Secretary, MoE | - | Member |
| 4. Prof. Kamal Kishore Pant, Director, IIT Roorkee | - | Member |
| 5. Dr. Dharmendra Tripathi, I/c Registrar | - | Secretary |

At the outset Director welcomed the Chairman, NITUK and all the members, and requested Chairman, Board of Governors to preside over today's meeting of the Board of Governors.

Director (Finance), IFD, MoE could not attend the meeting due to some prior commitments. However the comments of the IFD received to the Institute vide letter F.No. 3-30/2013-IFD(Pt.) date 17.04.2023.

The Finance Committee discussed the following agenda and resolved as under:

FC 34.01: To confirm the Minutes of the 32nd and 33rd Meeting of the Finance Committee.

The Minutes of the 32nd and 33rd Meeting of the Finance Committee, duly approved by the Chairman, are enclosed at **(Annexure FC 34.01)**.

The Finance Committee is requested to confirm the same.

Resolution : Confirmed.

FC 34.02: Action Taken Report.

The Action Taken Report is as below:

Agenda Item No.	Agenda Items	Resolution	Action Taken
FC 32.02	Action Taken Report.	Noted.	Noted.
FC 32.03	Applicability of Payment of Gratuity Act 1972 to Educational Institutions under the Ministry of Education.	Recommended to the Board of Governors for adoption of Payment of Gratuity Act 1972 for the employees of the Institute appointed after 1.1.2004 as per the directions received from the Ministry of Education vide OM No. 33-3/2022-TS.III dated 28th December, 2022.	Noted for implementation.
FC 32.04	Approval regarding the Air tickets to the students representing the institute in Sports, Cultural and technical events in North East and J&K Region.	Air travel to the students of Institute, for participation in all India Inter NIT and sports activities, only for North East and J&K region is recommended to the Board of Governors for approval. The expenditure towards such Air Travel should be met from the CSA/Sports fund strictly, and not from Grant-in-Aid provided by the Ministry.	Implemented.

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FC 32.05	Regarding Honorarium of External Expert.	Rs.2,500/- per student to maximum of Rs.10,000/- per day through online or offline mode is recommended to the Board of Governors for approval.	Implemented.
FC 32.06	Requirement of Additional Outsource Manpower & Details of Current Manpower Deployment in the Institute.	17 additional positions (excluding the already approved 15 position) are recommended to the Board of Governors for approval.	Noted for implementation.
FC 32.07	Persistent audit observations in previous SARs.	Noted.	
FC 32.08	Re-allocation and Transfer of Fund under Budget Heads.	The Director is authorized to change the allocation to various items within the same Object Head in future and may be reported in the next FC Meeting. However, the allocations shall not be changed from one object Head (Example OH-31, OH-35, and OH-36) to another at the Institute level, under any circumstances.	Noted and implemented.
FC 32.09	MACP of the non-teaching staff of the Institute appointed in the year 2013.	The FC recommended to extend benefits of Modified Assured Career Progression (MACP) to the employees of the Institute as per MACP rules of DoPT, to the Board of Governors for approval and further recommended to place the DPC (as and when happen) decision on MACP to the subsequent FC/BoG.	Noted for implementation.
FC 32.10	Approval of the Remuneration of the Temporary Faculty.	Recommended to the Board of Governors for approval. Efforts should be made for the candidates with Ph.D. qualification for a maximum tenure of eleven months.	Implemented.
FC 32.11	Approval on the revised Annual Procurement Plan (APP) (2022-2023).	Revised Annual Procurement Plan 2022-23 is recommended to the Board of Governors for approval. It is further recommended to authorize the Director for reallocation of funds within the approved procurement plan. Institute should put up efforts to accelerate the procurement process.	Noted and implemented.
FC 32.12	Approval of the honorarium for Authorized Medical Attendant.	Recommended to the Board of Governors for approval.	Noted and implemented.
FC 32.13	To Consider appointment of Professor of Practice.	Finance Committee recommended to send proposal for appointment of Professor of Practice against vacant sanctioned posts, to the Board of Governors for approval.	Noted for implementation.
FC 32.14	Permission regarding empanelment/ registration of contractors to execute the civil works (Repair/ maintenance/ minor works) up to Rupees 5 Lakhs.	Approved.	Noted and implemented.
FC 32.15	Adoption of DOE order No. F.4/1/2022 dated 21/06/2022 for MII relaxation.	Finance Committee recommends the adoption of DOE order No. F.4/1/2022 dated 21/06/2022 to the Board of Governors for MII relaxation.	Implemented.
FC 32.16	Any other item with the permission of the Chair.	NIL.	NIL

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FC 33.01	To apprise the Finance Committee about the opening of tender for construction and development of NIT Uttarakhand - Sumari campus and escalation in its construction cost.	The matter regarding qualified bidders is subjudice in the Hon'ble High Court of Delhi. The Finance Committee recommends that any course of action on this tender shall be taken after decision of the Hon'ble High Court of Delhi. Finance Committee also recommend that a three members committee of Prof. V. K. Paul, SPA, Delhi, Prof. Umesh Kumar Sharma, IIT Roorkee and Mr. S. N. Rai, ADG, CPWD, Chandigarh, be constituted to look into the terms and conditions of tender and the higher cost of L1 bidder.	The committee constituted by the Board, deliberated through online meetings held between 20.03.2023 to 11.04.2023. The report of the committee will be presented to the Board in the meeting.
FC 33.02	Any other item with the permission of the Chair.	NIL	NIL

Finance Committee is requested to note the same.

Resolution: Noted.

FC 34.03: To apprise the Finance Committee about construction activities, status of procurement of Financial Year 2022-23 and note the Audit Inspection Report for the financial year 2020-21 and 2021-22.

(A) To apprise the Finance Committee about the disbursement of first installment amounting to Rs.10,98,000,00/- from HEFA Loan.

Subsequent to the completion of tendering for work construction phase-II by CPWD, communication was made with HEFA for disbursement of the first installment amounting Rs.10,98,00,000/- i.e. 33-1/3% of Rs.32,94,29,959/- (quoted by L1 vendor) against the construction of work phase-II of NIT Uttarakhand – Srinagar campus.

For availing this disbursement, Institute transferred an amount of Rs.3,29,68,500/- (10% of the half yearly installment amount) and an amount of Rs.29,67,16,500/- (90% of the half yearly installment), accumulating to Rs.32,96,85,000/- to Escrow 3 Account (Principal Repayment Account; A/c No.: 120000588506, Branch: Canara Bank, Srinagar Garhwal Branch, Uttarakhand).

An amount of Rs.10,98,000,00/- has been transferred to CPWD by HEFA on 29.03.2023.

The Finance Committee is requested to note the same.

Resolution: Noted.

(B) To apprise the Finance Committee about the activities related to construction work phase-II at NIT Uttarakhand, Srinagar Campus.

The statutory bodies of the Institute i.e. the Building and Works Committee (vide resolve BWC 08.08, the Finance Committee (vide resolve FC 22.06), and the

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Board of Governors (vide resolve BoG 27.06) has approved the project for “Site Development and the Construction of Non-Residential & Residential Buildings at Extension Campus of NIT Uttarakhand at Srinagar (Garhwal)” for a total cost of Rs.78,44,94,733/- (Rupees Seventy-eight crores forty-four lakhs ninety-four thousand seven hundred and thirty-three rupee only). The project was split in two phases. For Phase – I, the Administrative Approval & Expenditure Sanction amounting to Rs.37.73 crores was issued to CPWD for work construction and the work is under progress by CPWD.

The Building & Works Committee in its 16th meeting resolved that Administrative Approval & Expenditure Sanction (AA&ES) for phase-II may be released after the tendering process and disbursement of HEFA loan.

Subsequent to above, Administrative Approval and Expenditure Sanction (A/A & E/S) amounting to Rs.32,94,29,959/- for the work of the Construction of Phase-II has been granted to Central Public Works Department (CPWD) vide letter no. NITUK/P&D/2023/2466, dated 30-03-2023. Along with AA & E/S an advance of Rs.10,98,000,00/- has been transferred to CPWD by HEFA. The project will be completed by 31st July, 2024.

The Finance Committee is requested to note the same.

Resolution: **Noted.**

(C) To apprise the Finance Committee about status of work construction phase-I at NIT Uttarakhand- Srinagar Campus.

As per the mutually agreed time schedule, the construction work was to be completed by 31.07.2021. A revised programme chart was submitted by CPWD mentioning that work shall be completed by 31.12.2021, but till February, 2023 only 75% physical progress was achieved by the agency.

The present status of construction work is summarized as under:

1. Hostel Block A – Handed over for occupancy on 04.11.2022.
2. Hostel Block B – Handed-over for occupancy on 06.12.2022.
3. Hostel Block C – Structural work completed. Brick work going-on.
4. Hostel Block D – Structural work completed. Finishing work going-on.
5. Hostel Block E – Finishing work going-on. Likely to be Handed-over in April, 2023.
6. Dinning Block – Handed-over for occupancy on 28.02.2023.
7. Sewage Treatment Plant (STP) – Operational.
8. Under Ground Water Tank (UGT) – Operational.
9. Electric Sub-Station (ESS) – Partially operational.
10. Boundary Wall and Gate – Incomplete.
11. Site Development – Incomplete.

The details of financial transactions are summarized below:

MoU Signed on	AA & ES released on	Work Completion date	Amount released till date
29.08.2020	11.09.2020	31.07.2021	Rs. 1250 Lakhs (Advance) + Rs.1043.79 Lakhs (Against Bills)

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The Finance Committee is requested to note the same.

Resolution: **Noted. A communication be made with the CPWD to submit the date of completion of the work of Phase I.**

(D) To apprise the Finance Committee about status of construction and development of infrastructural facilities at NIT Uttarakhand- Sumari Campus.

The tender for construction and development of infrastructural facilities at NIT Uttarakhand-Sumari Campus was floated by NBCC (India) Ltd. Subsequently technical and financial bid were opened. However, one of the bidders filed writ petition at Hon'ble High Court of Delhi. The matter was presented to the BoG of the Institute (BoG 45.01). The BoG in its 45th meeting resolved that the matter regarding qualified bidders is subjudice in the Hon'ble High Court of Delhi at New Delhi, therefore, as recommended by the Finance Committee any course of action on this tender shall be taken after decision of the Hon'ble High Court of Delhi at New Delhi. The committee deliberated on the matter in its meeting held on 29.03.2023, 31.03.2023, 03.04.2023 and 11.04.2023. Members have been discussed the following issue with representative of NBCC, Sh. Yogesh Sharma, Executive Director:

- Higher cost of the project, as projected by the NBCC, including the justification of L1
- Implications of the current Writ Petition on time and cost of the project
- Possibility of re-tendering and the expedited time lines for award of work, including legal safeguards
- Concerns related to some of the tender conditions which were found by the Committee to be unreasonable and restrictive for participation of more bidders
- Possible scope for cost reduction, especially in respect of excavation, retaining walls, reducing foot print and any other options, CCTV, A/V systems, G+3 instead of G+2 etc.

The committee report will be presented in the Board meeting.

It is also to apprise to the Finance Committee that NBCC (India) Ltd. has requested NIT Uttarakhand vide letter (Ref. No.: NBCC/SBG/N&U/GM/2023/103 dated 25/03/2023) to provide the Administrative Approval and Expenditure Sanction (A/A&E/S) citing the reason that during the hearing, Hon'ble Judge, High Court of Delhi has clarified that "As no Stay Order has been passed against NBCC in awarding the Contract, NBCC is free to act in furtherance to the tendering procedure".

However, no such proof of court order regarding tendering procedure has been attached. In this regard a communication has been made with NBCC (India) Ltd. to provide the justification for release of the Administrative Approval and Expenditure Sanction (A/A&E/S). The court orders of 30.01.2023 and 23.03.2023 are attached in **(Annexure FC 34.02-A)**. The next date of hearing is 09.05.2023.

The Finance Committee is requested to deliberate the same.

Resolution: **Finance Committee recommends the committee report to the Board for consideration.**

(E) Status of procurement against Revised Annual Procurement Plan (APP) for the Financial Year 2022-23.

The revised Annual Procurement Plan for Financial Year 2022-23 was approved by the Board in its 44th meeting vide agenda item BoG 44.19. As per the revised Annual Procurement Plan (APP) for the Financial Year 2022-23 the total amount of Rs.4,00,05,482.00 has been spent for procurement under the Head-35 **(Annexure FC 34.02-B)**.

The Finance Committee is requested to note the same.

Resolution: Noted.

(F) To note the Audit Inspection Report for the financial year 2020-21 and 2021-22.

The office of the C&AG has conducted audit of the Institute for the period from April 2020 to March 2022 during 10.10.2022 to 09.11.2022. Copy of final Audit Inspection Report (AIR) received from Audit office is enclosed as **(Annexure FC 34.02-C)**. Details are as under:

S. No.	Audit Inspection Year	Audit of financial year	Total No. of Paras
1.	2022-23	2020-21 & 2021-22	11

The reply of all the para's has been sent to the office of the C&AG vide Institute letter No. 2333 dated 13.03.2023 **(Annexure FC 34.02-D)**.

The Finance Committee is requested to note the same.

Resolution: Noted.

FC 34.04: Approval of Annual Procurement Plan (APP) for the Financial Year 2023-24.

Annual Procurement Plan for Financial Year 2023-24 is prepared by the Institute. Department wise details are as under:

Sl. No.	Department/Section	Allocated Amount in Lakhs
1	Computer Science Engineering	60.00
2	Central Computer Centre	130.00
3	Civil Engineering	85.00
4	Electronics Engineering	150.00
5	Electrical Engineering	60.00
6	Mechanical Engineering	100.00
7	Physics	25.00
8	Chemistry	45.00
9	Mathematics	3.44
10	Library	200.00
11	HSS	20.00
12	SAS	15.00

13	Career Counselling & Placement	28.00
14	Institute	200.00
15	Academic Section	10.00
16	P&D Section	10.00
17	Office of Dean (SW)	2.68
18	Additional Amount*	100.00
	Total	1244.12

* Additional Amount of Rs. 25 Lakhs to be allocated to the Academic Departments that achieve 60% target in first two Quarters of 2023-2024.

The Finance Committee is requested to recommend the Annual Procurement Plan 2023-24 to the Board for approval.

Resolution: Finance Committee recommends the Annual Procurement Plan (APP) for the Financial Year 2023-24 to the Board for approval.

FC 34.05: Procurement of seven seater vehicle for career counseling and placement section.

The Career Counselling and Placement (C2P) Section of the Institute regularly conducts placement drives and workshops/career counselling sessions for the UG (B.Tech.) and PG (M.Tech.) students of the Institute. A number of recruiters and experts from various companies/organizations frequently visit Srinagar (Garhwal) for career counselling activities and placement drives. Placement drives are also scheduled in nearby locations such as Rishikesh, Dehradun etc. The nearby airport is situated at Jolly grant Dehradun, which is approximately 120 Km from Srinagar (Garhwal). The dates of the placement drives are sometimes finalized within a few days. Hence, it becomes very difficult to arrange the vehicle to commute the recruiters between Jolly Grant airport, Dehradun to NIT Uttarakhand Srinagar (Garhwal) campus in such short interval of time.

In view of the above facts, there is an essential requirement of 7 seater vehicle for accompanying the recruiters and students for the conducting career counselling and placement drives smoothly. It is proposed to procure one 7 seater vehicle of approximately Rs.24.90 Lakhs from the Institute fund.

The Finance Committee is requested to recommend the proposal to the Board for approval.

Resolution: Finance Committee recommends the Procurement of seven seater vehicle for career counseling and placement section to the Board with budget provisions of Rs. 24.90 lakh from the Institute Fund (Student Related Activity Fund). The procurement be made as per GFR 2017 and through GeM only.

FC 34.06: Renewal of Subscription of e-resources for the period of 1st July 2023 to 30th June 2024 (for Science Direct) and 1st April 2023 to 31st March 2024 (for IEEE-IEL).

Institute library has subscribed Science Direct and IEEE-IEL level 2 package to facilitate research activities in the institute. Science Direct subscription is going to be ended on 30th June 2023 and IEEE-IEL subscription is ended on 28th February 2023. Proposed e-resources for the period of July 2023 to June 2024 (for Science Direct) and April 2023 to March 2024 (for IEEE-IEL) with tentative prices (as

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quoted by the service provider) are as follows:

S. No	Name of e-Resources	Vendor/Publisher	Subscription Period	Subscription Cost in US Dollar	Discount	Subscription Cost after discount in US Dollar (Approx.)	GST Charges @18% in US Dollar	Total Estimated Cost in US Dollar
1.	Science Direct	M/s GIST	12 months (01.07.2023 to 30.06.2024)	\$ 71548	0.00 %	\$ 71548	-	\$ 71548
2.	IEEE/IEL Electronic Library Tier 2	M/S EBSCO	12 Months (01.04.2023 to 31.03.2024)	\$ 208685	76.89 %	\$ 48225	\$ 8681	\$ 56906
Total: One Lakh Twenty Eight Thousand Four Hundred Fifty Four US Dollar Only)								\$ 128454

The above mentioned price of **Science Direct** and **IEEE IEL Online** are same as per the negotiated price of the eSS Consortium (**Annexure FC 34.03-A**). In the 79th meeting, the Library committee has recommended the procurement of the Science Direct & IEEE IEI Online as per the proposed duration (**Annexure FC 34.03-B**).

The Finance Committee requested to deliberate upon and recommend the proposal to the Board for approval.

Resolution: Finance Committee recommends the Renewal of Subscription of e-resources for the period of 1st July 2023 to 30th June 2024 (for Science Direct) and 1st April 2023 to 31st March 2024 (for IEEE-IEL) to the Board for approval. The status of usage of the resources during last year shall be presented in the next meeting.

FC 34.07: Subscription of Research citation database (Scopus).

As per resolution of 73th Library Committee Meeting, the following research citation database (Scopus) was recommended for procurement.

S. No	Name of e-Resources	Vendor/Publisher	Subscription Period	Subscription Cost in US Dollar	Discount	Subscription Cost after discount in US Dollar (Approx.)	GST Charges @18% in US Dollar	Total Estimated Cost in US Dollar
1.	Scopus	M/s GIST	12 months (01.07.2023 to 30.06.2024)	\$ 21090	-	\$ 21090	\$ 3797	\$ 24887
Total: Twenty Four Thousand Eight Hundred Eighty Seven US Dollar Only)								\$ 24887

The above mentioned price of **Scopus** is same as per the negotiated price of the eSS Consortium (**Annexure FC 34.04**). The Library section proposes that the process of procurement may be started. The Library committee in its 79th meeting (**Annexure FC 34.03-B**) discussed the agenda and various features of Scopus database. The Library committee recommended that Scopus may be procured in the Library.

The Finance Committee is requested to deliberate upon and recommend the proposal to the Board for approval.

Resolution: Finance Committee recommends the procurement of Subscription of Research citation database (Scopus) to the Board for approval.

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FC 34.08: Regarding Guidelines for Summer Internship/Training of Master students from other Institutes at NIT Uttarakhand.

The guidelines regarding Summer Internship/Training of Master students from other Institutes at NIT Uttarakhand was framed in the SPGB and the same was approved by Senate via resolution S.33.08 (**Annexure FC 34.05**) that a maximum of three students of UG and PG Programme (combined) from each department will be awarded scholarship of Rs.5000/- per month subject to the approval of Finance Committee. However, there will be no limit on the self-sponsored candidates or with a provision if any amount less than equal to Rs.5000/- from the sponsored project.

The Finance Committee is requested to approve the proposal.

Resolution: The Finance Committee recommends the proposal to the Board for approval for one year only, The Scheme shall be reviewed after one year.

FC 34.09: Any other item with the permission of the Chair.

Resolution: NIL.

The meeting ended with vote of thanks to the Chair.



(Dr. Dharmendra Tripathi)
Member Secretary, FC

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Approved



(Dr. R. K. Tyagi)
Chairman, FC